



# Recreational Dance Information Packet

## 2018–2019

Welcome to a new dance season at DelMonico Dance! Please use this packet for reference throughout the year and let us know if you have any questions.

### **Contact Information:**

DelMonico Dance

650 Commerce Drive, Suite #100

Woodbury, MN 55125

(651) 493-7897

Website: [www.delmonicodance.com](http://www.delmonicodance.com)

Email: [recreational@delmonicodance.com](mailto:recreational@delmonicodance.com) (questions regarding classes)

Email: [accounting@delmonicodance.com](mailto:accounting@delmonicodance.com) (questions regarding billing)

**Family Portal:** You are able to register for classes online using the Family Portal. You can access the family portal from our website. Once set up, you can view your family information, class schedule, billing statements and more. It is important you have a current email address in the portal, as a lot of information is sent out by email.

**Newsletters:** You will receive a monthly newsletter with information about what your child is working on in class, events, fundraisers, etc.

### **Important Dates:**

Classes Begin: September 10, 2018

DelMonico's Fall Ball Event (Parents' Night Out): October 6, 2018 (5:30-9:00)

MEA Break: October 17—21, 2018 (No Classes)

Halloween Week: October 24—30, 2017 (Wear Halloween costumes to class)

No Class: October 31, 2018

Thanksgiving Break: November 21—25, 2018 (No Classes)

Winter Showcase: December 8, 2018

Winter Break: December 22, 2018—January 6, 2019 (No Classes) Classes Resume January, 7, 2019.

Spring Break: March 9—17, 2019 (No Classes)

Picture Day: March 30, 2019

Easter Weekend: April 19—22, 2019 (No Classes)

Dress Rehearsal Date: June 12, 2019 (Tentative time - 5:30-8:30 pm)

Recital Date: June 15, 2019 (Matinee Show, Tentative time - 1:00 pm)

**Class Attire:** Dancers should wear comfortable clothing that they can move and stretch in. Examples include: leotards, dance/yoga pants, dance shorts, tank tops, etc. Boys can wear athletic shorts, t-shirts, etc. Please, no street clothes; no jeans or sweats. Dance apparel and shoes can be purchased at Step N' Stretch in Woodbury, MN.

**Shoes:** The following shoes are required for each class.

*Tiny Tots:* Pink ballet shoes (boys should wear black ballet shoes)

*Pre-Dance & Kinder-Dance:* Pink ballet shoes and Tan, strappy tap shoes (boys should wear black ballet and black tap shoes)

*"Tiny Hoppers", Pre-K & Kindergarten Hip Hop:* Clean tennis shoes

All-Star Program

*7-11 years Ballet/Lyrical:* Pink ballet shoes or tan, pirouette shoes

*7-11 years Jazz:* tan, pirouette shoes

*7-11 years Hip Hop:* Clean tennis shoes or combat boots

*7-11 years Tap:* Tan, strappy tap shoes

*12+ Jazz:* Tan, pirouette shoes

*12 + Hip Hop:* Clean tennis shoes or combat boots

*"Ballers", Boys Hip Hop:* Clean tennis shoes

IMPORTANT NOTE: Hip Hop dancers of all ages will need to purchase the same style shoes for the recitals. You will receive more information regarding this once a costume has been finalized.

**Dance Bags:** All dancers should have a bag to keep their shoes in. Please label all your child's shoes with their first and their last name. Dancers, please bring your dance bags into the dance room for easy shoe changes. For younger classes, there will be teachers and assistants to help with shoes changes.

**Registration Fee:** There will be an annual registration fee of \$25 due at time of registration per dancer, along with the first month's tuition to hold your spot. For the second dancer, there will be a \$15 registration due. Three or more dancers will not be charged a fee.

**Monthly Tuition:**

30 minute class = \$36/per month (Dancer will have one costume for each 30 minute class.)

45 minute class= \$45/per month (Dancer will have one costume for each 45 minute class.)

60 minute class = \$51/per month (Dancer will have two costumes for each 60 minute class.)

Boys Hip Hop = \$32/per month (Boys will have one costume.)

Families with multiple dancers will pay full tuition for the child taking the most hours. A 10% sibling discount will apply to the sibling taking the least number of hours. Additional siblings will get a 5% discount on tuition. September tuition and annual registration must be paid prior to the start of the class to reserve your spot.

Tuition is due on the first of every month. There is a \$25 late fee for tuition not paid by the 5th of the month. If you wish to pay with cash or check, please turn payment into the front desk before the 1st of each month.

**Credit Card Processing Fee:** All of our families will have an account set up in our family portal. You will be able to log on at any time to see your account history. We will automatically withdraw payments for tuition on the first of every month. If you set up your account using a checking account, you will not have a processing fee. If you prefer to use a Visa or Master Card, your account will be charged a processing fee of \$3.00/month.

**Costume:** Dancers who participate in the annual dance recital will need to purchase a costume(s) through DMD. Costumes are selected by our staff and will be age appropriate. Costumes are \$75 each. This includes costume and tights; not shoes. Costume payments will automatically be charged to the account on file if not paid by check before the first of the month in which it is due.

Costume Payments are as follows: January 1st: 1st Costume / February 1st: 2nd Costume / March 1st: 3rd Costume (if applicable)

**Attendance and Make-up Classes:** Attending class is very important for dancers. Each week we will learn new skills or new sections of the recital dance(s). If a dancer misses a class and wishes to make-up the class, please contact your dancer's instructor for make-up options. Make-ups are not required but are recommended. Dancers coming late to class should enter when music is not playing as to not distract other students.

**Cancellation Policy:** If at any time you find the need to withdraw your dancer/s from their class/es, please contact our studio immediately. Tuition for the current month will not be refunded.

**Lobby:** Parents are welcome to stay in the lobby during class. We ask that there is no eating or drinking on the carpeted area of the lobby. Please use the tables and stools in the eating area. If siblings are present, no running or roughhousing allowed. Please make sure to bring a quiet activity for them. We ask that you do not distract your dancer during classes.

**Photos/Picture Day:** We often have staff photograph dancers during class time or special events. These photos may be posted on our website, Facebook, or in ads promoting DelMonico Dance. When registering for classes, you've agreed that we may use any photographs taken of your dancer for these purposes. No name will ever be listed with these photographs. In the spring, we will have professional pictures taken all our dance classes. Students will wear their recital costumes and take both individual and group photos that will be available for purchase.

**Facebook:** DelMonico Dance has an active Facebook page, Instagram, and Twitter! “Like” us to see photos, updates, contests, and more. Also, please tag DelMonico Dance in any dance photos you post with the tag #delmonicodance #dmdartists #dmdfamilyforever

**Special Needs, Allergies, etc.:** If your dancer has special needs, allergies, etc., please let the teacher know. Also make sure to input that information under your dancer’s tab or family portal.

**Restrooms:** Please have your dancer use the restroom before entering their dance class. Restrooms are located near the office, behind the half-hall with the television.

**Front Desk:** Please feel free to ask any questions and get information from the front desk staff. We will try to keep you posted on all relevant information via the bulletin board outside of Studio 1, the family portal and e-mail but if questions arise, the front desk staff is available to help!

Again, please keep us updated on your e-mail address. If your e-mail changes, please update it in the family portal or send us an email at [info@delmonicodance.com](mailto:info@delmonicodance.com) to let us know. We don’t want you to miss out on receiving important information!

**WiFi:** We offer free WiFi throughout the studio for your convenience. Please see the front desk for network name and password information.

**Winter Showcase:** We will be having our second annual Winter Showcase this December on the 15<sup>th</sup> at 2:30 pm. This will be a show where you will have the opportunity to watch your dancers shine on stage! More details will come shortly.

**Recital:** We will have our annual year-end recital on **June 15, 2019**. The recital will be held at East Ridge High School in Woodbury. Dancers should arrive 45-60 minutes prior to the start of the show. Dancers will stay backstage during the recital under the supervision of a DMD staff (tiny tot and pre-school aged dancers can sit and watch the show with their parents after they dance.) More information will be communicated to you throughout the year and in the Spring.

**Dress Rehearsal:** All dancers in the recital are required to attend a dress rehearsal prior to our recital. Dress rehearsal will be on **June 12, 2019, tentative time 5:30-8:30 pm**. This will aid in helping with any worries about being on stage and help our recital show to run smoothly.

**Mission Statement:** The mission of DelMonico Dance is to enrich the lives of children through the art and expression of dance with an emphasis on proper technique. Students will be provided a safe and nurturing atmosphere that challenges them to strive for personal excellence through the development and improvement of skills and personal style. The students will develop a sense of team work and be able to foster relationships that will last a lifetime. Through these relationships, students will grow by encouraging each other to achieve their personal best. We want our dancers to create memories here that surpass the number of trophies they have won. Teachers will be encouraged to further their education and skills by taking classes and attending workshops. It is the commitment of DelMonico Dance to operate with honesty and with integrity; to build cohesive relationships as a dance family, and to offer quality instruction. Every child has a talent and must be allowed to explore this talent in his/her own time. It is our desire that every child will be shaped by dance in some way and share their passion with others in the classroom and through performance.

*Thank You for being part of the DelMonico Dance Family!*

*We are looking forward to another fantastic year!*

# Release Form:

Please return to the front desk when completed.

DelMonico Dance may occasionally take a photo or video clip of our recreational dance classes. At no time will any dancer's name be published or shared.

Please indicate which forms of publication DelMonico Dance may use of your child, if any.

Internal (Email, Newsletters, Bulletin Board, etc.)

External (Social Media (Facebook, Twitter, Instagram), Emails outside of DelMonico Dance, Community Event Posters/Flyers, Promotions)

DelMonico Dance may NOT use any photo or video clip of my child.

Dancer's Name: \_\_\_\_\_

Class/Teacher: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_